

## STAGE 5 OF 7

# Choose the right organisational route

This stage is about working out whether your project really needs to become an organisation of its own, and why.

**This worksheet:** A checklist of your options, and questions to take to an adviser.  
Start here if people keep asking whether you should register an organisation.

## WHERE YOU ARE NOW

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What the project does at the moment:

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Who is responsible for it now:

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Who is asking you to register, and why:

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This worksheet is here to help you think and to get your questions ready. It is not legal, tax or accounting advice. Rules change, so check anything important with a qualified local adviser.

## COMPARE THE THREE OPTIONS

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In each box, write what this would mean for us, what we would have to do, and what could go wrong. Fill in all three.

**Stay an informal project**

**Join an existing organisation**

**Start a new organisation**

## WHAT COULD YOU NOT DO WITHOUT A NEW ORGANISATION?

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Saying it would look more serious is not a good enough reason.

## QUESTIONS FOR AN ADVISER

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| Question to ask | Who could answer it | Asked on |
|-----------------|---------------------|----------|
|                 |                     |          |
|                 |                     |          |

## THE DECISION

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- ☐ Stay an informal project, for now
- ☐ Work inside an existing organisation
- ☐ Set up a new organisation
- ☐ Not yet — we will decide after the next activity

## Why we chose this, and what we still have to check

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## YOU HAVE FINISHED THIS WHEN...

You have made a choice you can explain, and written down what you still have to check.

**Next:** Take your questions about registering, charity status or fundraising to someone local who knows the current rules.